

Youngs River Lewis & Clark Water District
34583 Hwy 101 Business, Astoria, OR 97103

Application for Employment

The Youngs River Lewis & Clark Water District makes its employment decisions without regard to race, color, sex, national origin, religion, marital status, age, prior industrial injury, mental or physical handicaps unrelated to job performance.

All pages of this application must be completed. Do not merely reference an attached resume. If you need assistance completing this application, please notify us.

Date _____

Name _____
Last First MI

Present Address _____
Street City State ZIP

How long at this address _____ Social Security Number _____ - _____ - _____

Telephone _____ If under 18 please list age _____

Position applied for _____

Days / Hours available to work:

No. pref. _____ Monday _____ Tuesday _____

Wednesday _____ Thursday _____ Friday _____

Saturday _____ Sunday _____

How many hours can you work weekly? _____ Hours. Can you work nights? _____

How soon are you available for work? _____

Have you ever applied for employment with Youngs River Lewis & Clark Water District? _____

If yes, date of application _____

**THIS APPLICATION IS CONSIDERED CURRENT FOR 90
DAYS AND ONLY FOR THE POSITION LISTED ABOVE**

Education:

Type of School	Name of School	Location – Complete address	Number of Yr Completed	Major & Degree
High School				
College				
Bus or Trade				
Prof. School				

Software programs you have used?

1. _____

2. _____

WORK HISTORY

Work History: You may include a resume, but **please fill out this form completely.** Begin with most recent employment.

Company

Name _____

Address _____
Street State ZIP

Supervisor _____ Job Title _____

Phone Number _____ Salary _____ Dates _____ to _____

Duties / Responsibilities _____

Reason for Leaving _____

Company

Name _____

Address _____
Street State ZIP

Supervisor _____ Job Title _____

Phone Number _____ Salary _____ Dates _____ to _____

Duties / Responsibilities _____

Reason for Leaving _____

Company Name _____

Address _____
Street State ZIP

Supervisor _____ Job Title _____

Phone Number _____ Salary _____ Dates _____ to _____

Duties / Responsibilities _____

Reason for Leaving _____

Company Name _____

Address _____
Street State ZIP

Supervisor _____ Job Title _____

Phone Number _____ Salary _____ Dates _____ to _____

Duties / Responsibilities _____

Reason for Leaving _____

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Has your employment ever been involuntarily terminated? _____ Yes _____ No
If yes explain:

May we contact your present employer? _____ Yes _____ No

Did you complete this application yourself? _____ Yes _____ No

If no who did? _____

PLEASE READ CAREFULLY

In exchange for the consideration of my job application by the Youngs River Lewis & Clark Water District, I agree that:

If I become employed with the Water District, my employment will be "at-will". This means that either I or the Water District may terminate my employment with or without cause and with or without notice. Any employment I may be offered will be "at-will" regardless of the contents of employee handbooks, personnel manuals, benefits plans, policy statement, or other Water District practices. The "at-will" nature of any employment I may be offered cannot be altered except by a written instrument signed by the Superintendent of the Water District. If employed, I understand that the Water District may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits, policies and procedures.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for rejection of my application or dismissal from employment at any time without notice. I hereby give the Water District permission to review public records regarding my personal and professional background, and to contact schools, previous employers, references, and others. I hereby release the Water District from any liability as a result of such contacts. I agree to immediately notify the Water District if I should be convicted of a crime while my job application is pending, or during my period of employment, if hired.

I further understand that, if selected as a finalist, I will be required to take and pass a drug and alcohol test prior to appointment to this position in addition to a background check.

Signature _____

Date _____

The Youngs River Lewis & Clark Water District is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, disability, or any other status protected by law.

Thank you for completing this application, and for your interest in our organization.